

**Joel P. Jensen Middle School
Disclosure 2023-2024**

Welcome to Joel P. Jensen Middle School. Our administration and faculty believe that communication and organization are key components for middle school students to make a smooth and successful transition between elementary school and high school. In an effort to streamline this organizational process, we expect you to adhere to the following school-wide policies:

The JPJ Student Code of Conduct is based on our JPJ Panther Traits:

- P** - Prepare to learn
- R** - Respect for all
- O** - On time
- W** - Winning attitude
- L** - Listen to directions

Students are required to follow Panther Traits in all areas of the campus. Consequences for following or choosing not to follow this code of conduct are:

REWARDS 1. Self-respect and self-discipline 2. Class and school-wide incentives 3. Positive note home	CONSEQUENCES 1. Teacher Intervention and/or Responsible Thinking 2. Contact parent/guardian 3. Referral to administration
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Grading Policy

JPJ uses a Standards-Based Grading scale. Because of this, the students' grades will be based on the proficiency of their knowledge in their various subjects. Your grade will be broken down as follows: 20% Practice and 80% Assessments. Here is the proficiency scale used by Joel P. Jensen Middle School:

- 4 ADVANCED
 - o The student is proficient and demonstrates an advanced application of concepts, skills and/or processes of the standard(s)
- 3 PROFICIENT - MEETS STANDARD
 - o The student consistently demonstrates an understanding of concepts, skills and/or processes of the standard(s)
- 2 APPROACHING
 - o The student demonstrates some understanding of concepts, skills and/or processes of the standard(s) but lacks proficiency in key areas.
- 1 BEGINNING
 - o The student does not yet demonstrate an understanding of concepts, skills, and/or processes of the standard(s), and requires support to complete key tasks.
- 0 INCOMPLETE
 - o Student either did not do the assessment, did not do the practice, or was not available to do the practice or assessment

Citizenship Policy: Students are expected to be in the classroom with their materials ready when the tardy bell rings. The following citizenship grades will be based on class behavior, attitude and attendance.

H = Honor (0-1 tardy & no referrals)

S = Satisfactory (2-3 tardies & no referrals)

N = Needs Improvement (4-6 tardies or 1 referral)

U = Unsatisfactory (7+ tardies or 2+ referrals)

Late Work Policy: JPJMS believes in allowing students to demonstrate proficiency. Some students may need more time and/or opportunities to show this proficiency. In line with this philosophy, there is no academic penalty for turning in late assignments. However, teachers may identify major projects (assessments) that will not be accepted late. End-of-quarter deadlines will be set and enforced to meet grade reporting deadlines.

Make-up Work: It is the student's responsibility to ask teachers for assignments missed due to any absence. Upon return to school, students will be given the same number of days that they missed to turn in all make-up work.

Opportunities for Enrichment and Extra Help: Teachers are available to students thirty minutes before and after school. W.I.N (What I Need) time occurs four times each week for students to be re-taught or receive help from their teachers in each of their subjects.

Calculators

Students in math classes will use calculators which remain the property of Joel P. Jensen Middle School and Jordan School District. Students in 9th grade will use the TI-84 Plus calculator which has a replacement cost of \$80. Students in grades 7-8 will use the TI-30XIIS which has a replacement cost of \$15. If a student desires a calculator for at home use, the TI-30XIIS calculators are available for checkout through the media center. Students will be responsible for the replacement cost of any damaged or lost calculators.

Personal Electronics

Possession of a cellular phone or electronic device by a student is a privilege that may be forfeited by any student who uses it inappropriately. A student who possesses an electronic device shall assume responsibility for its care. At no time shall the school be responsible for preventing theft, loss or damage to devices brought onto school property. Electronic device use during classroom time, instructional activities and field trips must be authorized by the instructor. Students who choose to violate this policy will earn the following consequence:

1st Offense Device taken to the front office. Student may collect it at the end of the school day

2nd Offense Device taken to the front office. Student may collect it at the end of the school day. Guardian notification.

All Following Offenses Device taken to the front office. Device will only be returned to a guardian.

Tardy Policy: Students are expected to be on time all the time. The tardy student will earn the following consequences:

Number of Tardies	Consequence
1	Warning
2	1 Lunch Detention
3	2 Lunch Detentions
4	2 Lunch Detentions + Reflection Assignment
5-6	30 min ASD for each
7	1 Hour ASD + parent conference
8	2 Hours ASD
9	One week Lunch Detention
10	1 Day in school suspension*
11	1 Day out of school suspension*
12+	Consequences determined by school administrators will include one or more of the following: detentions, in school suspensions, out of school suspensions, personal escort to class, parent/guardian escort to class, parent conferences.*

-Tardy sweeps will be held every passing period on every school day.

*JPJMS Administration reserves the right to change/adjust the tardy policy according to student/parent needs.

District Policy AA419 and AS90

Students are expected to comply with Jordan School District Policies regarding alcohol, tobacco, illegal substances, bullying, harassment, dress code and safe-school requirements. These policies can be found on the district website: • Student Conduct and Dress ([AA419](#)) • Drug and Alcohol Policy (AS90)

Disclosure Addendums

Department teams may create an addendum with additional information regarding disclosure expectations. This information is available on the [JPJ website](#).